

Library Board of Trustee Minutes from the Meeting on March 11, 2024

Call to Order: Shirk called the meeting to order at 4:05pm.

Announcement of Compliance with OPML: Notice of this meeting was included in the annual schedule of meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 12, 2023. The annual schedule of meetings was advertised in the January 03, 2024 Ocean City Sentinel and the January 06, 2024 AC Press, posted on the Library's website, on bulletin boards inside the Library and in the City Clerk's office.

Attendance: Jennifer Shirk, Fred Marcell, Dr. Pritchard, Lauren Cowden, Anne Guy, Ron Denney, Terence Crowley, Mike Allegretto, Karen Mahar, Kathryn Brown, Steve Barse.

Approval of the Minutes: A motion was made by Allegretto to approve the regular and executive session minutes from the February 2024 meeting with a second from Cowden. All present were in favor.

Treasurer's Report: Pritchard reviewed the report. (See motion below)

Action on Bills: Pritchard reviewed the bills. A motion to accept the Treasurer's Report and pay the bills was made by Allegretto and seconded by Marcell. All present were in favor.

President's Report: Shirk announced an upcoming meeting for the Personnel Committee. "Thanks" were read for Read Across America presentations.

Director's Report: Mahar distributed information on upcoming programs at the Library. More than 150 persons attended the Author Showcase. OC CON will take place on April 6th and 7th. National Library Week will be observed in April, as well.

A. Personnel: A new part-time Library Assistant has been hired for Circulation.

Communications/Correspondence: None.

Friends and Volunteers Report: The Dollar Cart earned over \$400 for the month of February. A Book Sale is scheduled for March 15th and 16th. The Author Tea is scheduled for May 2 at the Flanders. The group will be present at the Block Party and the Third Grade Literature Club is progressing nicely.

Building Issues: The bid for HVAC work has been awarded and work will progress.

Old Business: A. Board of Trustees By-Laws Revision: Guy moved to approve the revisions with a second from Denney. All present were in favor.

B. Res. Operating Budget for 2024: Crowley moved to accept the resolution approving the operating budget for 2024 with a second from Cowden. All present were in favor.

New Business: A. Res. Approving Revised BOT Handbook for 2024: Guy moved to approve the resolution approving a revised BOT handbook for 2024 with a second from Cowden. All present were in favor.

Public Comment: None.

(Marcell Excused- must be present in-person to participate in Closed Session)

Authorization To Enter Closed Executive session to Discuss CWA Negotiations and to Discuss Wage Increases for Non-Union Employees: Guy moved to enter closed session to discuss CWA negotiations and wage increases for non-union employees with action to be taken with a second from Marcell, all present were in favor.

Crowley moved to exit executive session and re-enter regular session with a second from Cowden, all present were in favor.

Action on Executive Session:

A. Res. Approving Wage Increases for Non-Union and Part-Time/Full-Time Employees: Denney moved to approve the resolution approving wage increases for non-union and PT/FT employees with a second from Guy. All present were in favor.

Adjournment: Crowley moved to adjourn at 5:20pm with a second from Denney. All present were in favor.