

Library Board of Trustee Minutes from the Meeting on July 8, 2024

Call to Order: Shirk called the meeting to order at 4:02pm.

Announcement of Compliance with OPML: Notice of this meeting was included in the annual schedule of meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 12, 2023. The annual schedule of meetings was advertised in the January 03, 2024, Ocean City Sentinel and the January 06, 2024, AC Press, posted on the Library's website, on bulletin boards inside the Library and in the City Clerk's office.

Attendance: Jennifer Shirk, Fred Marcell, Dr. Pritchard, Lauren Cowden, Mike Dattilo, Anne Guy, Ron Denney, Terence Crowley, Mike Allegretto (4:04pm), Karen Mahar, Kathryn Brown, Steve Barse.

Approval of the Minutes: A motion was made by Marcell to approve the minutes from the June 2024 meeting with a second from Cowden. All present were in favor.

Treasurer's Report: Pritchard reviewed the report including assets and liabilities noting the "6-month mark". (See motion below)

Action on Bills: Pritchard reviewed the bills. Mahar outlined the increase in the amount paid for a website and database management upgrade. There was a brief discussion on the manner in which the timeline of money is due after which, it was decided to hold the bill until next month. Shirk pulled a bill in the amount of 5K intended for the author of the Fall luncheon until next month when there will be an accompanying resolution.

A motion to accept the Treasurer's Report and pay the bills, excepting the two previously mentioned, was made by Marcell and seconded by Dattilo. The motion passed with all present in favor of accepting the report and approval for the bills with all in favor by roll call vote.

President's Report: Shirk began her report by thanking Marcell for presiding over the last meeting in her absence. After attending an ALA webinar regarding Community Health, Shirk plans to meet with the Mayor to discuss this topic and feels that the Library could be a valuable resource. Addressing prior concerns from Marcell regarding the amount of money in the checking account, Shirk reassured that GUDPA protects government money amounts over 250K.

Director's Report: The audit has been completed, however Mahar has not heard back from the office to date. Mahar continues investigation into the use of P-Cards. Parking on Night In Venice may be an issue due to the coordinating 5K run. A letter from the state confirming the money transfer to the City has been received. The many Summer library events have been very well attended. Shirk will be having a book signing for her newest release at Sun Rose Bookstore. The Bookmobile continues its stops including the North Street Playground.

A. Personnel: Julie Howard will be starting Maternity Leave in the near future.

Communications/Correspondence: None.

Friends and Volunteers Report: The group hosted a baby shower for Julie Howard. Tickets for the Fall Luncheon will soon be available online. Over \$600.00 was earned by the Dollar Cart. Through the coordination of Becky Greene, over fifty Baby Bags have been delivered to Shore Medical Center this month. Bags for the first day of kindergarten will be packed next month. Clean up at the Storywalk continues. The display case, managed by group members, currently houses White House ornaments. A Music Pier ornament is in the works commemorating the 95th anniversary of the Pops, Music Pier.

Building Issues: A. 2nd Fl. Reno.: Shirk reviewed the history of the project from 2017 to date. Mahar reviewed the current plan for members. The City will bond the Library's contract with McLees anticipated to cost close to 3M. There was much discussion regarding the use of space and there was consensus that the project plans should be coordinated with the Strategic Plan, and that McLees address the Board in-person prior to a resolution.

B. Res. Architectural Services: tabled.

Old Business: A. Res. App. Strategic Plan Consultant: Two quotes were received. Crowley moved to approve a resolution approving WiserLink as Strategic Plan Consultant with a second from Guy. All present were in favor by roll call vote.

New Business: None.

Public Comment: None.

Adjournment: Marcell moved to adjourn at 5:23pm with a second from Denney. All present were in favor.