

Library Board of Trustee Minutes from the Meeting on June 10, 2024

Call to Order: Marcell called the meeting to order at 4:00pm in the absence of Shirk.

Announcement of Compliance with OPML: Notice of this meeting was included in the annual schedule of meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 12, 2023. The annual schedule of meetings was advertised in the January 03, 2024, Ocean City Sentinel and the January 06, 2024, AC Press, posted on the Library's website, on bulletin boards inside the Library and in the City Clerk's office.

Attendance: Fred Marcell, Dr. Pritchard, Lauren Cowden, Mike Dattilo, Mike Allegretto, Karen Mahar, Kathryn Brown, Steve Barse.

Approval of the Minutes: A motion was made by Dattilo to approve the minutes from the May 2024 meeting with a second from Allegretto. All present were in favor.

Treasurer's Report: Pritchard reviewed the report noting the City appropriation figure. Marcell requested clarification on payments to Cominsky for a concert, the OC Pops for sponsorship and ads. Dattilo inquired about the last installment of a large donation bequeathed to the Library.

(See motion below)

Action on Bills: Pritchard reviewed the bills. A motion to accept the Treasurer's Report and pay the bills was made by Cowden, seconded by Allegretto, and passed with all present in favor.

President's Report: Marcell began the report with a reading from *The Good Sister*, wherein a character named "Karen" speaks of reading and libraries and commented that Karen Mahar acts accordingly. Money designated for the second-floor renovations will be put to specific use and noted appropriately. Marcell offered compliments on a program flyer regularly produced by library employee, Shannon Belden. The second proposal for the Strategic Plan has been received but not yet reviewed. It will be brought before the Board for discussion in July. Banking services will be investigated over the next month to determine if full benefit of services is being utilized. Because Marcell previously noted that the balance sheet figure with TD Bank seemed high, money has been transferred to various locations including bills, investments, and payment to the City.

Director's Report: Several staff members recently attended the NJLA workshops in Atlantic City where important networking and conversations with government vendors transpired. Mahar will attend a meeting of NJ Library Link where she will network with other Library Directors. She will also attend a meeting of the CMC Non-Profit Summit at ACCC where Mahar serves on the Advisory Committee who currently intends to increase campus visibility and increase enrollment. There will be a chair dedication in the Atrium Alcove presented jointly by the City, American Legion, VFW, and POW/MIA on Flag Day. A two-day, in-house audit is scheduled to begin June 24th. Mahar is continuing to work on the application for a P-Card with Bank of America. The Library's Beach Bashes are set to begin on 14th Street. Mahar outlined her recommendation for a new platform upgrade that is being investigated. The new platform will be more user-friendly and efficient than the current problem-logged provider and will require a one-time 25K payment with an annual increase of 15K. Barse will look at the contract.

A. Personnel: None.

Communications/Correspondence: Various "thank-yous" were received for sponsorships and ads.

Friends and Volunteers Report: Chris Wilson presented the report and began by noting that 64 members attended the morning's meeting. The Dollar Cart earned over \$500 for the month of May. Tickets for the Fall Luncheon on October 10th will be sold online. The Baby Bag program is going well, many books were received from OCHS for the Book Sale, a Writer Workshop is scheduled in October at OCIS, and there is a possibility of a camp at the Museum. The Collection Showcase features metal banks.

Building Issues: HVAC replacement is tentatively scheduled for September 3, 2024. Window cleaning is scheduled to begin.

Marcell proposed a possible location for the Bookmobile to visit and Farmers Market visits have begun. Plans for a new "wrap" and awning remain in the works. Marcell suggested the possibility of highlighting events on the vehicle.

Old Business: Dattilo inquired about the State Library's jurisdiction regarding room use charges. Barse is continuing his investigation into such with the State Library.

- A. Res. Policy Amendments on Library Patron Conduct: Pritchard moved to approve the resolution amending the policy on Library Patron Conduct with a second from Cowden. The motion passed with all present in favor by roll call vote.
- B. Res. Policy Amendments on Mtg. Rooms: Cowden moved to approve the resolution amending the policy on Library Meeting Rooms with a second from Allegretto. The motion passed with all present in favor by roll call vote.

New Business: None.

Public Comment: Marcell thanked Wilson for volunteering.

Adjournment: Allegretto moved to adjourn at 4:43pm with a second from Pritchard. All present were in favor.